



CATEGORY V – NEW INITIATIVE GRANTS overview and application process

Over \$9,500 in Grants Available for 2023-2024 Academic Year

All eligible* CF employees are invited to apply for the Category V New Initiative Endowment Grants sponsored by the CF Foundation. These grants will fund any project or activity chosen by the selection committee that promotes the college's goals, learning centered values and vision on our campuses and in our community.

1 - Category V New Initiative Endowment Grant for Career Service category employees

A \$3,000 total award: \$500 honorarium with \$2,500 to fund the project or activity

2 - Category V New Initiative Endowment Grant for Administrative / Professional / Technology category employees

A \$3,000 total Grant: \$500 honorarium with \$2,500 to fund the project or activity

Candidates for these grants are encouraged to propose ideas that reflect creative thinking and risk-taking ideas that offer the potential to make a real difference in the learning, life and vision of the college. Funds may be used for travel, conferences, equipment, consultants, software / hardware or any approved activity that promotes the general grant purpose.

3 - Category V New Initiative Endowed Grant – Collegewide

Open to all CF employees – faculty, career service, administrative, professional and technology.

This \$3,500 award will annually recognize an outstanding CF employee for an “out of the box” innovative project that meets the college's goals. Annual total: \$500 honorarium with \$3,000 to fund the project.

Criteria: (Out-of-the-Box Thinking) This endowment is intended to promote educational innovation, creativity, and risk-taking. Funds may be used by an individual or group to develop new educational ideas, procedures, courses, programs and activities that provide exciting future educational opportunities for students.

*Candidates must have completed one full year of CF full-time service by July 1, 2023.

APPLICATION PROCEDURE

You may submit as many ideas as you like but only ONE idea per application. A particular idea may be submitted into only ONE category. Applications are available on the intranet under *Foundation forms* and are due in the Foundation Office no later than 4:30 p.m. on **Friday, April 21, 2023**. Complete applications must include:

- signature of candidate's immediate supervisor, dean / director and vice president
- budget form
- one letter of support from a person of the candidate's choice, on or off campus, who can attest to the applicant's ability to make use of these financial resources to implement the project / activity

A selection committee will evaluate all applications to determine grants. If necessary, the selection committee may request formal interviews with the candidates. All applications will be evaluated against a standard.

The selection committee consists of the following:

- College representative
- Foundation board representative
- Vice President – Development / CEO of the Foundation

All candidates will be informed of the committee's decision no later than Thursday, May 25, 2023. All decisions of the selection committee will be final. On July 1, 2023, funds will be available to spend provided an approved budget for 2023-2024 is on file in the Foundation office. A formal public announcement will be made at the fall convocation. Honorariums are presented at the fall convocation.

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